

**MAPLETON CITY CORPORATION  
125 WEST COMMUNITY CENTER WAY (400 NORTH)  
MAPLETON, UTAH 84664  
489-5655**

**RULES FOR RENTAL OF MEMORIAL HALL**

- 1) Memorial Hall must be scheduled and approved at the City Office.
- 2) Rental fee and deposit must be paid in advance.
- 3) Use of chairs or tables must be requested in advance.
- 4) No alcoholic beverages, drugs, tobacco or firearms are permitted in the facility or on city property.
- 5) No smoking.
- 6) No sports activities other than basketball are allowed.
- 7) No candles or any type of open flame are allowed.
- 8) Exits and entrances cannot be obstructed.
- 9) Floors must be swept and any spills cleaned.
- 10) Bathrooms need to be in working order and left the way you found them.
- 11) Tape or adhesive may not be placed on the floor.
- 12) Nails, hooks or screws are not allowed in any wall/door.
- 13) Your event and clean-up end promptly at agreed upon time. You will not be allowed to clean-up past your reservation time or on another day.

**RENTAL AGREEMENT FOR MEMORIAL HALL**

I agree to abide by the above rules. I also agree that when using Mapleton City facilities, I will **accept responsibility for any damage incurred, and will leave facilities clean and orderly. I agree to forfeit my \$200.00 deposit if facilities are not left as agreed.** I realize I am responsible for repairs of damage which includes, but is not limited to, tables and chairs, restrooms, drinking fountains, and fixtures.

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Today's Date \_\_\_\_\_ Signature \_\_\_\_\_

Reservation Date \_\_\_\_\_ Reservation Time \_\_\_\_\_

\$200.00 Deposit Check Number \_\_\_\_\_ Return to \_\_\_\_\_

Address \_\_\_\_\_

Receipt # \_\_\_\_\_ Name of Event \_\_\_\_\_

Inspected by \_\_\_\_\_ Return Deposit YES \_\_\_\_\_ NO \_\_\_\_\_