



**Mapleton City**  
**Owner-Occupied Accessory Apartment**  
**Abandonment/Inactivity Application**

**125 West Community Center Way (400 North), Mapleton, UT 84664**  
**Phone (801) 489-6138**  
**Fax (801) 489-5657**

- Mapleton City Code 18.84.410 provides that an owner-occupied accessory apartment that is not being occupied may have the additional utility charges cancelled. Prior to reoccupying the apartment, an application for re-activation of the accessory apartment must be signed, and an inspection by Mapleton City must be approved. A fee of \$55 will be charged for the re-inspection.
- If the property owner allows the accessory apartment to be occupied as a dwelling unit during the period of a withdrawal, all city utility fees from the date of the withdrawal are immediately due and payable to the city along with ongoing city utility fees. Violation of this ordinance constitutes a class C misdemeanor, and may be criminally prosecuted by Mapleton City.

Please print or type legibly, and provide the following required information:

**Property and Owner Information**

Name of Property Owner(s) as officially recognized by the Utah County Recorder Office:

\_\_\_\_\_

Property Address - Main Dwelling Unit: \_\_\_\_\_

Property Tax ID# \_\_\_\_\_

Phone # : \_\_\_\_\_

Date of Accessory Apartment Inactivity/Abandonment: \_\_\_\_\_

*(Utility refunds will not be granted if the accessory apartment has already been unoccupied for some time).*

**Utilities**

Do you have a second water meter that needs to be shut off?  YES  NO

Do you have a second garbage can that needs to be cancelled / picked up?  YES  NO

Attached hereto is a copy of Section 18.84.410 of the Mapleton City Code pertaining to the abandonment/inactivity of an Accessory Apartment.

## **18.84.410. OWNER OCCUPIED ACCESSORY APARTMENTS**

### C(3) Utility Charges:

- a. A single-family dwelling with an owner occupied accessory apartment shall be charged for the number of actual water connections and sewer connections.
- b. All city provided utilities, including sewer, water, and garbage collection shall be in the property owner's name and the property owner shall be responsible for payment of all utilities.
- c. In addition to the utilities charged under subsections C3a and C3b of this section, a single-family dwelling with an owner occupied accessory apartment shall be charged the equivalent of one hundred fifty percent (150%) of a monthly sewer connection fee, unless the single-family dwelling is not legally required to connect to the sewer system.

### E. Withdrawal Of Permit:

1. A permit for an accessory apartment may be withdrawn by the city planning and zoning director if:
  - a. The conditions upon which the permit has been issued no longer are maintained by the property owner; or
  - b. The property owner applies for a withdrawal which application shall include an affidavit that the property owner is not and will not allow any occupant to use the accessory apartment as a dwelling unit except in accordance with this section.
2. If made under this subsection E, a withdrawal allows the applicant to cancel additional city utility fees required under subsection C3 of this section while the accessory apartment is not occupied.
3. If the property owner allows the accessory apartment to be occupied as a dwelling unit during the period of a withdrawal under this section, all city utility fees from the date of the withdrawal are immediately due and payable to the city along with ongoing city utility fees required under subsection C3 of this section.
4. A withdrawal may be canceled under this section if the applicant applies for a new permit, pays an application and inspection fee in accordance with the city fee schedule, and obtains a permit under this section for an owner occupied accessory apartment.

I/We \_\_\_\_\_, have read this application, Mapleton City Code Section 18.84.410 as listed above, and swear under penalty of law that the information provided herein is accurate and true. I/We agree that the entire home will now be occupied as a single family home only, and that the accessory apartment will not be re-occupied, unless the required re-inspection is passed by Mapleton City. I/We understand that if the above conditions are not met, all city utility fees from the date of the withdrawal are immediately due and payable to the city along with ongoing city utility fees. I/We also understand that violation of these conditions constitutes a class C misdemeanor, and may be criminally prosecuted by Mapleton City.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

STATE OF UTAH     )  
                                  SS.  
COUNTY OF UTAH    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_ personally appeared before me, a Notary Public, and identified him/herself/themselves as the signer(s) of the foregoing instrument and who duly acknowledge that he/she/they executed the same.

Signed: \_\_\_\_\_

NOTARY PUBLIC, in and for the County of: \_\_\_\_\_

State of Utah. My Commission Expires: \_\_\_\_\_

Print Name: \_\_\_\_\_

**DO NOT WRITE BELOW – OFFICAL USE ONLY**

Community Development Approval Signature: _____	Date: _____
Comments: _____	
Utility Department Approval Signature: _____	Date: _____
Comments: _____	
Month to stop billing additional utility fees: _____	